

Parish Meeting & Annual Parochial Church Meeting - Sunday 15th April 2018

Chaired by: Mr Philip May (Churchwarden)

Parish Meeting

Election of wardens

Name of candidate	Proposer	Seconder
Laura Pendlebury	Margaret May	Catherine Smith
Chris Smith	Philip May	Laura Pendlebury

There was a unanimous vote by show of hands to elect Laura Pendlebury and Chris Smith as the new churchwardens.

Philip May was thanked for his service as a churchwarden over the particularly challenging past year.

MEETING CLOSED.

Annual Parochial Church Meeting

1. Apologies:

Rosie Low

Tony Low

Julia Wright

Stephen Browne

Julie Browne

Pat Pillinger

Margie Adams

Vanessa Conte

Andrew Hogg

Shirley Beddoes

Ian Caithness

Mel Lucas

Gina Coleman

Catherine Smith

Present & signed in:

Philip May

Katheryn Caithness

Alison Edmonds

Fabian Breckles

Laura Protheroe

Hope Carey

Catherine Green

Dan Green

Andrew McAllister

Heather Cressey

Nigel Clift

Sarah Douglas

Laura Pendlebury

Ruth Ayscough

Kyle Douglas

Sarah Douglas

David Aberdeen

Helen Aberdeen

Margaret Williams

Lisbet Heath

Will Hull

Andrew Lucas

Margaret May

Simon Pugh-Jones

Karen Prewett

Jackie Burnell

Kevin Froud

Margie Bushell

Val Jeal

Paul Rowlands

Ann Baker

Sue Rowlands

Nick Stroud

Helen Stroud
Steven Bunce
Melanie Bunce
Ruth Rimmer
Susan Sheppard
Paul Crocker
Joyce Stocks

Chris Smith
Gillian Jooman
Polly Wingate-Saul
Hope Carey
Katie Fremantle
Mary Parsons
Rick Parsons

Graham Syrett
Rosamund Syrett

2. Minutes of the last meeting

Agreed as an accurate record by show of hands and signed by Philip May.

3. Matters arising.

No matters arising.

4. Elections and appointments:

a) Election of PCC members:

There were 6 nominations for 6 spaces:

Name of candidate	Proposer	Seconder
Alison Edmonds	Vanessa Conte	Andrew McAllister
Ruth Rimmer	Andrew McAllister	Paul Crocker
Katheryn Caithness	Chris Smith	Kyle Douglas
Helen Aberdeen	Kyle Douglas	Katheryn Caithness
Andrew Wood	Chris Smith	Ian Caithness
Kevin Froud	Nick Stroud	John Stillwell

There was a unanimous vote to elect the above onto the new PCC.

The full list of PCC members for 2018-19 is therefore as follows:

Incumbent	Vacant
Revd Minty Hull	Curate
Mr Richard Pendlebury	Curate
Mr Chris Smith	Churchwarden
Mrs Laura Pendlebury	Churchwarden
Mr Andrew Lucas	Ex-officio through Diocesan Synod
Ms Vanessa Conte	Ex-officio through Diocesan Synod
Mr Nigel Currie	Ex-officio through Deanery Synod

Elected members:

Miss Alison Edmonds	until 2021
Mrs Ruth Rimmer	until 2021
Mr Kevin Froud	until 2021
Mr Andrew Wood	until 2020 (Treasurer)
Mrs Helen Aberdeen	until 2020

Mrs Katheryn Caithness	until 2020 (Secretary)
Mrs Ann Baker	until 2020
Mr Simon Pugh-Jones	until 2019
Mr Kyle Douglas	until 2019

b) i) Appointment of assistant wardens:

Kyle Douglas	David Aberdeen	Nick Stroud
Polly Wingate-Saul	Kevin Froud	Nigel Currie
Nigel Clift	Philip May	Alison Edmonds

The above list of names were presented to, and agreed by a show of hands along with approval that if the wardens felt that they needed to add anyone else to the list then they would be free to do so.

Unanimously passed.

ii) Appointment of welcomers:

Heather Cressy	Margie Bushell	Cliff Jeal
Val Jeal	Simon Pugh-Jones	George Pugh-Jones
Pat Goddard		

The above list of names were presented to, and agreed by a show of hands along with an approval that if the wardens felt like they needed to add anyone else to the list then they would feel free to do so.

Unanimously passed.

c) Independent Examiner

It was proposed that Neil Kingston of Burton Sweet be appointed as our Independent Examiner.

Agreed by show of hands.

d) Electoral Roll Officer

It was proposed that Margaret May be appointed as our Electoral Roll Officer.

Agreed by show of hands.

5. Reports

a) The Annual PCC Report

This document, which includes the Fabric Report (Churchwardens), had been circulated prior to the meeting. It was highlighted what a good reminder this document is each of year of how much is going on in this

church, the vast majority of which is by volunteers. Phil particularly highlighted the amount of time that our OLMs have given during the current vacancy, for which we are profoundly grateful. John Stilwell was thanked for his work and commitment.

There are lots and lots of people who play their part in making St Matthews what it is; musicians, singers, Assistant wardens and welcomers, sacristans, sound and AV operators, people on the flower, coffee, cleaning and gardening rotas, homegroup and pastorate leaders, youth and children's leaders, leaders of Gather, Stay & Play, Knightstone, Tea and Chat, the casserole club, the SOT, mission group members, Safeguarding leads, people who support with maintenance and technology, our Treasurer and assistant treasurer, PCC secretary, Electoral Roll Officer, the PCC members and members of Deanery and Diocesan Synods, all of whom were thanked for playing their part. Particular thanks were offered to Ruth Rimmer and to Andrew Lucas for agreeing to become the Parish Representatives for the appointment process of our next vicar.

b) Electoral Roll (Officer - Margaret May)

This year the Electoral Roll was revised. The confirmed number for 2018 is 114. This was a reduction from 145 in 2017.

c) Financial Report (Treasurer - Andrew Wood) including any questions.

Andrew highlighted the importance of stewardship which sets the context of what the numbers are about. He explained that 2017 was a particularly interesting and challenging year. Andrew spoke to a set of slides which outlined the factual details of the finances and which were made available to everybody via the website. He made the following points:

- During 2017 income was £180k and expenditure £171k, excluding Playgroup, which was very positive given the predicted deficit for the year of £14k. This was due to some generous one-off donations and savings on salary costs.
- There has been a reduction in the number of Standing Orders and as a result, monthly income.
- We are very tax efficient.
- The cost of running the church is approximately £3k per week.
- Expenditure in 2017 was £171k, £75k of which was in Parish Share. This year the Diocese have asked for an increase of 4%, equating to £79.2k. The PCC have responded to this request by outlining to the Diocese our aspiration to pay the parish share request in full.

Playgroup Finances

Andrew explained that although the Playgroup finances are accounted for separately to the day-to-day finances of the church, they are within the control of the PCC. In recent years there have been concerns about a reduction in income due to reduced numbers of children. However,

Andrew was able to report that 2017 had been a very successful year for the playgroup which resulted in a surplus of £20k and reserves at the end of 2017 of £30k. This is a turnaround in and was welcome news to the PCC.

Andrew thanked Martin Lings who manages the accounts on a day to day basis which is a huge amount of work for which Andrew is very grateful. He also explained that he would be stepping down from his role as PCC Treasurer during the course of this year and asked people to consider and pray for a successor.

There was a question about managing the projected deficit and what could be done to minimise this. The main mitigant for this is increasing the number of standing orders which is related to growth of numbers in the church. There is also some benefit in people reviewing their current standing orders and Andrew asked people to do this.

There was a question about whether the reduction in income was consistent with the reduction in numbers. Andrew explained that there has been a disproportionately high loss of income because some of the people that have left were the larger donors.

Phil thanked Andrew for all of his work and his presentation at the meeting and for so many years' service in stewardship of the church's finances.

6. AOB

Andrew Lucas updated the meeting with the current status of the process to appoint a new vicar. The shortlisting date for applications is the 24th April and the interviews will be held over the 10th and 11th May. Andrew encouraged people to pray for these meetings and decisions being made.

Andrew Lucas also thanked Phil May and Laura Pendlebury for their commitment to St Matthews and for their sacrifice of time in stepping up to oversee the day to day running of the church in addition to their responsibilities as churchwardens over the last 6 months.

7. Closing Prayers